



Walla Walla Valley  
Metropolitan Planning Organization/  
Sub-Regional Transportation Planning Organization

Draft MINUTES  
POLICY BOARD

October 2, 2024 – 9:00-11:00 AM  
Host: WWVMPO/SRTPO

Meeting was conducted via video- and teleconference (Zoom)

I. Turn on Recorder

II. Call to Order

Meeting was called to order at 9:12 AM.

II. Roll Call

**MEMBERS PRESENT:**

City of College Place – Mike Rizzitiello

City of Prescott – Doug Venn

Confederated Tribes of the Umatilla Indian Reservation – Dani Schulte

Port of Walla Walla – Kip Kelly

Valley Transit – Angie Peters

Walla Walla County – Jenny Mayberry

ODOT – Teresa Penninger

WSDOT – Brian White

**OTHERS PRESENT:**

WWVMPO – Andres Gomez, Executive Director

WWVMPO – Mansee Chauhan, Transportation Planner

Hawkins Law – Jared Hawkins

WSDOT - Kate Tollefson

III. Approval of Agenda

**MOTION:** Ms. Peters moved to approve the agenda. Mr. Kelly seconded; motion passed unanimously.

IV. Approval of Minutes from September 4<sup>th</sup>, 2024

**MOTION:** Ms. Peters moved to approve the minutes. Mr. Kelly seconded; the motion passed unanimously.

V. Comments from the Public

None.

VI. Approval of Consent Agenda

**MOTION:** Ms. Peters moved to approve the consent agenda. Mr. Kelly seconded; the motion passed unanimously.

VII. Action Items

1. Old Business

a. None.

2. New Business

a. October Amendment to the 2024-2029 Metropolitan and Regional Transportation Improvement Program and Resolution 10-2024

The October amendment to the M/RTIP was distributed for review. Ms. Chauhan gave a short description of the new project's details, scope, and funding.

**MOTION:** Ms. Peters moved to approve the 2024-2029 M/RTIP Amendment and forward to ODOT's STIP. Ms. Shulte seconded; the motion passed unanimously.

b. Draft 2025-2030 Metropolitan & Regional Transportation Improvement Program (M/RTIP)

The draft 2025-2030 transportation improvement program document was distributed for review. Ms. Chauhan gave a short description of the number of funded and illustrative projects.

**MOTION:** Ms. Peters moved to approve the draft transportation improvement program as amended and forward to WSDOT's Statewide Transportation Improvement Program. Mr. Venn seconded: the motion passed unanimously.

c. 2024 Self-Certification

The 2024 Self-Certification was distributed for review. Ms. Chauhan gave a short description of the Self-Certification regulatory requirements.

**MOTION:** Ms. Shulte moved to approve the 2024 self-certification for submittal to WSDOT and ODOT. Ms. Peters seconded: the motion passed unanimously.

d. Calendar Year 2025 Member Dues

The member dues memo and calculations were distributed for review. Mr. Gomez gave a short description of the member dues preferred scenario.

**MOTION:** Ms. Peters moved to approve the Year 2025 member dues. Mr. Venn seconded: the motion passed unanimously.

e. Calendar Year 2025 Operating Budget

The CY 2025 operating budget was distributed for review. Mr. Gomez described each budget item with the board.

**MOTION:** Mr. Venn moved to approve the Year 2025 operating budget. Ms. Mayberry seconded: the motion passed unanimously.

f. 2025 Transportation Planner Wage Schedule

The 2025 Transportation Planner wage schedule was distributed for review. Mr. Gomez gave a short description of the wage schedule.

**MOTION:** Ms. Peters moved to approve the Transportation Planner wage schedule. Ms. Mayberry seconded: the motion passed unanimously.

g. 2025 Policy Board Meeting Schedule

Mr. Gomez stated that all meetings are scheduled to take place using a hybrid meeting format when the office is open to the public. Mr. Gomez presented the meeting dates in 2025, consisting of the first Wednesday of each month. Policy Board decided to continue with the first Wednesday of each month except for January (changed to January 2<sup>nd</sup>) and changing the meeting time starting in January 2025 from 9:00 AM to 9:30 AM.

**MOTION:** Ms. Peters moved to approve the 2025 Policy Board meeting schedule as amended. Ms. Shulte seconded; motion passed unanimously.

VIII. Discussion Items

1. Rent Renewal

Mr. Gomez will discuss this item next month.

2. Policy Board Members Update

Policy Board members briefly reported on current and upcoming jurisdictional activities that may impact the regional transportation network.

IX. Adjourn

Meeting was adjourned at 10:19 AM.

Next meeting: November 6<sup>th</sup>, 2024

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Ron Dunning  
WWVMPO/SRTPO Policy Board Chair

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Date

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Andres Gomez  
WWVMPO/SRTPO Executive Director

\_\_\_\_\_  
Date