

Walla Walla Valley Metropolitan Planning Organization

55 E. Moore St.
Walla Walla, WA 99362
(509) 524-4710

Memorandum

To: MPO Policy Board
From: Tom Glover, Director
Date: March 27, 2013



Re: MPO Policy Board – TAC: Criteria for Voting Membership

At the February 20, 2013 meeting of the planning group (pre-cursor to the eventual Policy Board and Technical Advisory Committee), the group agreed that one of the first assignments of the newly created Technical Advisory Committee (TAC) should be to develop a process, or criteria, for adding members/establishing membership.

Attached, for your review and consideration is the final draft of the Criteria for Voting Membership that the Technical Advisory Committee has drafted. This set of criteria describes what a voting member is, and allows for non-voting “ex-officio” members as well.

Under ARTICLE III of the Interlocal Cooperation Agreement the Policy Board has the authority to “create and appoint the members of such committees as may assist WWVMPO planning and programs, including but not limited to a Technical Advisory Committee (TAC) which shall provide the Policy Board with technical advice and recommendations on projects and programs of the MPO.”

Action Requested of the Policy Board:

A motion to approve the TAC Criteria for Voting Membership, as attached.

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Technical Advisory Committee

Technical Advisory Committee (TAC)

The Technical Advisory Committee (TAC) shall consist of members appointed by Walla Walla Valley Metropolitan Planning Organization (WWVMPO) Policy Board to provide input and technical assistance on transportation planning matters. The TAC shall be made up of voting and nonvoting ex-officio members. Each Policy Board Member Organization shall be eligible to appoint one voting member to the TAC to represent that agency.

Criteria for Voting Membership

Voting members of the TAC shall:

1. Represent a member organization of the WWVMPO Policy Board or,
2. Represent a local, state, or tribal government or special district that:
 - a. Is eligible to receive transportation funding through the WWVMPO, and
 - b. Has the ability/authority to serve as a lead agency for purposes of grant administration, and
 - c. Is directly responsible for planning, construction and maintenance of essential transportation systems or networks located within the MPO Boundaries, or
 - d. Provides a substantial and vital transportation service within the Walla Walla MPO boundaries.

Criteria for Ex-Officio Membership

Ex-Officio Members of the TAC shall be appointed by the Policy Board.

Ex-Officio Members may be appointed to represent other organizations with a vested interest in the WWVMPO Technical Advisory Committee who are not otherwise represented by a voting member.

TG

2nd draft – Approved by the TAC, 19 Mar 2013