



Walla Walla Valley Metropolitan Planning Organization/ Sub-Regional Transportation Planning Organization

FINAL MINUTES TECHNICAL ADVISORY COMMITTEE (TAC)

September 19, 2017

10:00 AM – Noon

Host: WWVMPO/SRTPO
107 S Third Ave, Walla Walla

- **Call to Order**

Meeting was called to order at 10:01.

- **Roll Call**

Members Present:

City of Prescott-Steve Heimbigner; City of Walla Walla-Neal Chavre; Walla Walla County-Randy Glaeser; City of Waitsburg-Randy Hinchliffe; City of Milton-Freewater-Laurel Sweeney; Valley Transit-Ed McCaw; ODOT-Teresa Penninger; WSDOT-Paul Gonseth; WSDOT-Bill Preston; WWVMPO staff-Andrea Weckmueller-Behringer.

- **Approval of Minutes from July 18, 2017 meeting**

Notes from the August 15 meeting were provided for review. That meeting lacked a quorum of members and, therefore, no official actions were taken.

Motion: Mr. McCaw motioned to approve the July minutes. Mr. Glaeser seconded; motion passed *unanimously*.

- **Comments from the Public**

None.

- **Approval of the Agenda**

Motion: Mr. Chavre motioned to approve the agenda. Mr. Heimbigner seconded; motion passed *unanimously*.

- **Action Items**

- Old Business

Action Items:

1. **2018-2023 Metropolitan & Regional Transportation Improvement Program (M/RTIP)**

- A final draft of the 2018-2023 M/RTIP was provided for review.

Ms. Weckmueller-Behringer gave a summary of the projects included in the program and described a few content changes compared to the current 2017-2022 M/RTIP. The group discussed the Obligation Authority Policy and the next planned regional call for projects. It was requested that MPO staff provide fiscal constraint information by project and year at the next TAC meeting.

Motion: Mr. Gonseth motioned to recommend that the Policy Board approve the 2018-2023 M/RTIP. Mr. Heimbigner seconded; motion passed *unanimously*.

o New Business

Action Items:

1. October Amendment to the 2017-2022 Metropolitan & Regional Transportation Improvement Program (M/RTIP)

- A final draft of the October amendment to the M/RTIP was distributed for review. Ms. Weckmueller-Behringer provided a summary of the project submitted on behalf of the WSDOT South Central Region.

Motion: Mr. Gonseth motioned to recommend that the Policy Board approve the October Amendment to the 2017-2022 M/RTIP. Mr. Glaeser seconded; motion passed *unanimously*.

2. 2017 Self-Certification

- The annual MPO self-certification form was distributed for review. Ms. Weckmueller-Behringer explained the various requirements that the MPO follows in the transportation planning process.

Motion: Mr. Gonseth motioned to recommend that the Policy Board approve the 2017 Self-Certification. Mr. Chavre seconded; motion passed *unanimously*.

Discussion Items:

• **LTAP update**

A draft of the notes from the Long Term Arterial Plan (LTAP) discussion during the July 18, 2017 TAC meeting was provided for review. Ms. Weckmueller-Behringer asked for updated status from the entities regarding readiness to resume the effort to update the LTAP.

• **Blue Mountain Region Trails project**

Ms. Weckmueller-Behringer provided an update on the Blue Mountain Region Trails project. She stated that the next round of public outreach is planned to begin October 2 and will be conducted online.

• **Local Update of Census Addresses (LUCA)**

The MPO has received a notification to participate in updating local addresses for the upcoming census. Ms. Weckmueller-Behringer explained that this is a voluntary effort and the MPO will not be directly involved due to limited resources and staff, but offered assistance to its member entities for their involvement.

• **Meeting Schedule and Agenda items:**

- **Items to forward to the Policy Board for their next meeting (October 4)**

- 2018-2023 M/RTIP
- October TIP amendment
- 2017 Self-Certification
- **Identify agenda items for next TAC meeting (October 17)**
 - Fiscal constraint information by project

Adjourn:


Meeting adjourned at 11:25.

Signed:



Randy Hinchliffe, WWVMPO/SRTPO TAC Chair

10/21/17
Date



Elaine Dawson, WWVMPO/SRTPO Planning Assistant

11/21/2017
Date