



## Walla Walla Valley Metropolitan Planning Organization/ Sub-Regional Transportation Planning Organization

### FINAL MINUTES

#### POLICY BOARD

October 4, 2017 1:30-3:30

Host: City of Milton-Freewater

Public Library, 8 SW 8<sup>th</sup> Ave, Milton-Freewater, OR

#### I. Call to Order

Meeting was called to order at 1:32 PM.

#### II. Roll Call

##### Members Present:

City of College Place – Harvey Crowder

City of Milton-Freewater – Linda Hall

City of Prescott – Steve Heimbigner

City of Waitsburg – Randy Hinchliffe

City of Walla Walla – Allen Pomraning

Port of Walla Walla – Ron Dunning

Valley Transit – Dick Fondahn

Umatilla County – Larry Givens

Walla Walla County – Jim Johnson

WSDOT – Todd Trepanier

##### Others Present:

WWVMPO – Andrea Weckmueller-Behringer, Executive Director

WWVMPO – Elaine Dawson, Planning Assistant

WWVMPO Legal Counsel – Jared Hawkins

#### III. Approval of Minutes from September 6, 2017

MOTION: Mr. Hinchliffe moved to approve the minutes. Mr. Dunning seconded; motion passed unanimously.

#### IV. Comments from the Public

None.

#### V. Approval of Consent Agenda

The following vouchers/warrants/electronic payments are approved for payment:

Voucher numbers: 2363 through 2373, Total \$5,887.25

Payroll warrant numbers: DD1122 through DD1123, Total \$7,255.75

Electronic payment dates: 09/07/2017 through 09/29/2017, Total \$8,377.35

**MOTION:** Mr. Heimbigner moved to approve the consent agenda. Mr. Pomraning seconded; motion passed unanimously.

## **VI. Approval of Agenda**

Mr. Crowder requested to remove items VII and VIII; no Executive Session was necessary regarding a review of staff member performance.

**MOTION:** Mr. Johnson moved to approve the agenda as amended. Mr. Dunning seconded; motion passed unanimously.

## **VII. Action Items:**

### **1. Old Business:**

#### **A. 2018 Staff Wage Schedule**

Mr. Pomraning shared that the sub-committee, consisting of himself, Mr. Fondahn and Mr. Crowder, reviewed the MPO wage schedule. He provided a summary of the information discussed. It was proposed to give a 2% cost of living increase to all staff members, a 3% step increase to non-exempt staff, and a range of up to a 3% performance increase to exempt staff for calendar year 2018, pending satisfactory job performance. This will be effective on the anniversary of the hire date of each staff member, and is a reaffirmation of the planned 2018 budget amount of a 5% increase for staff salaries. The board requested that MPO staff provide a draft of a wage step schedule for non-exempt staff for future review by the board.

**MOTION:** Mr. Pomraning moved to approve reaffirming the 2018 budgeted amount of up to a 5% wage increase for all staff. Mr. Johnson seconded. Ms. Hall and Mr. Dunning were opposed; motion passed.

#### **B. 2018-2023 Metropolitan & Regional Transportation Improvement Program (M/RTIP) and Resolution 10-2017**

A final draft of the 2018-2023 M/RTIP was distributed for review. Ms. Weckmueller-Behringer provided a summary of the projects included in the upcoming M/RTIP and the anticipated funding.

**MOTION:** Mr. Hinchliffe moved to approve Resolution 10-2017 to adopt the 2018-2023 M/RTIP. Mr. Heimbigner seconded; motion passed unanimously.

### **2. New Business:**

#### **A. October Amendment to the 2017-2022 Metropolitan & Regional Transportation Improvement Program (M/RTIP) and Resolution 08-2017**

A final draft of the 2017-2022 M/RTIP October amendment was distributed for review. Ms. Dawson provided a summary of the project included in this amendment on behalf of the South Central Region of WSDOT.

**MOTION:** Mr. Pomraning moved to approve Resolution 08-2017 to adopt the October

amendment to the 2017-2022 M/RTIP. Mr. Johnson seconded; motion passed unanimously.

**B. 2017 Self-Certification**

The annual MPO Self-Certification was distributed for review. Ms. Weckmueller-Behringer provided a summary of the compliance areas certified during calendar year 2017.

**MOTION:** Mr. Givens moved to approve the 2017 Self-Certification. Mr. Crowder seconded; motion passed unanimously.

**VIII. Discussion Items:**

**1. Staff Update**

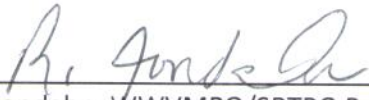
Ms. Weckmueller-Behringer shared the status of the Blue Mountain Region Trails project. The third round of public outreach will take place October 16-30 and will be conducted online to collect comments on the draft network.

**2. Policy Board members update**

**IX. Adjourn**

Meeting was adjourned at 2:44 PM.

**Next meeting: November 1, 2017 at the MPO/SRTPO office**

  
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Dick Fondahn, WWVMPO/SRTPO Policy Board  
Chair

11/1/2017  
Date

  
\_\_\_\_\_  
Andrea Weckmueller-Behringer, WWVMPO/SRTPO  
Executive Director

11/1/17  
Date