



Walla Walla Valley Metropolitan Planning Organization/ Sub-Regional Transportation Planning Organization

FINAL MINUTES

POLICY BOARD

August 2, 2017 1:30-3:30

Host: WWVMPO/SRTPO

107 S Third Ave, Walla Walla

I. Call to Order

Meeting was called to order at 1:33 PM.

II. Roll Call

Members Present:

City of College Place – Harvey Crowder

City of Milton-Freewater – Linda Hall

City of Prescott – Steve Heimbigner

City of Waitsburg – Randy Hinchliffe

City of Walla Walla – Allen Pomraning

Port of Walla Walla – Ron Dunning

Umatilla County – Larry Givens

ODOT – Feather Huesties

WSDOT – Bill Preston

Others Present:

WWVMPO – Andrea Weckmueller-Behringer, Executive Director

WWVMPO – Elaine Dawson, Planning Assistant

WWVMPO Legal Counsel – Jared Hawkins

WSDOT – Richard Warren, Jason Beloso

Public – Andy Pryor

III. Approval of Minutes from July 5, 2017

A corrected version of the June 2017 accounts payable was distributed for review.

Ms. Dawson explained that one check payment to the Planning Association of WA had mistakenly been omitted from the total expended that month.

MOTION: Mr. Crowder moved to approve the minutes as amended. Mr. Pomraning seconded; motion passed unanimously.

IV. Comments from the Public

Mr. Pryor expressed concern about freight truck congestion near the Columbia Grain

Growers facility that is impacting the flow of traffic on Highway 12. Ms. Weckmueller-Behringer shared that the location was outside of the Walla Walla Valley planning area.

V. Approval of Consent Agenda

The following vouchers/warrants/electronic payments are approved for payment:

Voucher numbers: 2342 through 2351, Total \$3,911.05

Payroll warrant numbers: DD1114 through DD1115, Total \$7,117.05

Electronic payment dates: 07/06/2017 through 07/31/2017, Total \$8,874.90

MOTION: Mr. Pomraning moved to approve the consent agenda. Mr. Crowder seconded; motion passed unanimously.

VI. Approval of Agenda

MOTION: Mr. Pomraning moved to approve the agenda. Mr. Crowder seconded; motion passed unanimously.

VII. WSDOT presentation – WA Transportation Plan and Freight System Plan

Mr. Warren with the WSDOT Multimodal Planning Division shared information about the current effort to update the Washington State Transportation Plan. Mr. Beloso with the WSDOT Rail, Freight and Ports Division presented information about the effort to update the state Freight System Plan.

VIII. Action Items:

1. Old Business:

A. None

2. New Business:

A. Title VI Annual Report

A draft of the Title VI Annual Report was distributed for review. Ms. Weckmueller-Behringer provided a summary of the content of the report covering the past year of Title VI compliance related activities.

MOTION: Mr. Givens moved to approve the Title VI Annual Report and submit it to WSDOT. Mr. Hinchliffe seconded; motion passed unanimously.

B. August Amendment to the 2017-2022 Metropolitan & Regional Transportation Improvement Program (M/RTIP) and Resolution 05-2017

A final draft of the 2017-2022 M/RTIP August amendment was distributed for review. Ms. Dawson provided a summary of the project included in this amendment on behalf of the City of Milton-Freewater.

MOTION: Mr. Givens moved to approve Resolution 05-2017 to adopt the August amendment to the 2017-2022 M/RTIP. Mr. Crowder seconded; motion passed unanimously.

IX. Discussion Items:

1. 2017 2nd quarter budget review

The Q2 budget was provided for review. Ms. Weckmueller-Behringer gave a summary of the MPO expenses compared to revenue year-to-date.

2. Legal services fee review

A memo regarding a review of legal services hours expended by Hawkins Law was distributed for review. Ms. Weckmueller-Behringer recommended that the current fee structure be continued.

MOTION: Mr. Pomraning moved to approve retaining the same monthly fee of \$650 with Hawkins Law. Mr. Givens seconded; motion passed unanimously.

3. Staff Update

Ms. Weckmueller-Behringer shared a summary of a recent meeting with WSDOT Secretary Millar regarding RTPO activities and the need for increased funding across WA State.

4. Correspondence

A letter regarding the SFY 2018 Unified Planning Work Program (UPWP) was provided for review. Ms. Weckmueller-Behringer stated that the MPO has received federal approval of the new UPWP.

A letter regarding recent funding authorization from WSDOT was also distributed for review. Ms. Weckmueller-Behringer shared a summary of the funding sources allocated for the upcoming fiscal years.


Ms. Weckmueller-Behringer also shared a letter which was sent to WSDOT regarding areas to be considered for inclusion in the upcoming RFP for the Grape Line transit service contract. WSDOT responded that they will consider the requests.

5. Policy Board members update

X. Adjourn

Meeting was adjourned at 3:08 PM.

Next meeting: September 6, 2017 at the MPO/SRTPO office



Dick Fondahn, WWVMPO/SRTPO Policy Board
Chair



Date



Andrea Weckmueller-Behringer, WWVMPO/SRTPO
Executive Director



Date