



## Walla Walla Valley Metropolitan Planning Organization/ Sub-Regional Transportation Planning Organization

### FINAL MINUTES

#### POLICY BOARD

July 5, 2017 1:30-3:30

Host: WWVMPO/SRTPO

107 S Third Ave, Walla Walla

#### I. Call to Order

Meeting was called to order at 1:40 PM.

#### II. Roll Call

##### **Members Present:**

City of College Place – Harvey Crowder

City of Walla Walla – Allen Pomraning

Umatilla County – Larry Givens

Valley Transit – Dick Fondahn

Walla Walla County – Jim Johnson

WSDOT – Todd Trepanier

##### **Others Present:**

WWVMPO – Andrea Weckmueller-Behringer, Executive Director

WWVMPO – Elaine Dawson, Planning Assistant

Hawkins Law – Aimee Parmley

#### III. Approval of Minutes from June 7, 2017

**MOTION:** Mr. Crowder moved to approve the minutes. Mr. Johnson seconded; motion passed unanimously.

#### IV. Comments from the Public

None.

#### V. Approval of Consent Agenda

The following vouchers/warrants/electronic payments are approved for payment:

Voucher numbers: 2331 through 2341, Total \$3,935.19

Payroll warrant numbers: DD1110 through DD1111, Total \$7,195.64

Electronic payment dates: 06/05/2017 through 06/30/2017, Total \$8,022.49

**MOTION:** Mr. Pomraning moved to approve the consent agenda. Mr. Crowder seconded;

motion passed unanimously.

## **VI. Approval of Agenda**

Mr. Pomraning requested to add a discussion item regarding charging stations for electric vehicles. Mr. Fondahn requested to add an action item under new business regarding a letter of recommendation concerning the renewal of the Grape Line contract.

**MOTION:** Mr. Pomraning moved to approve the agenda as amended. Mr. Johnson seconded; motion passed unanimously.

## **VII. Action Items:**

### **1. Old Business:**

#### **A. None**

### **2. New Business:**

#### **A. Personnel Manual update**

Pages of the Personnel Manual containing recent updates were provided for review. Ms. Weckmueller-Behringer stated that the changes reflect the approval by the board during the June 7 meeting to increase the paid vacation hours of the Executive Director.

**MOTION:** Mr. Crowder moved to approve the Personnel Manual updates as presented. Mr. Pomraning seconded; motion passed unanimously.

#### **B. July Amendment to the 2017-2022 Metropolitan & Regional Transportation Improvement Program (M/RTIP) and Resolution 04-2017**

A final draft of the 2017-2022 M/RTIP July amendment was distributed for review. Ms. Dawson provided a summary of the project included in this amendment on behalf of the City of Walla Walla.

**MOTION:** Mr. Pomraning moved to approve Resolution 04-2017 to adopt the July amendment to the 2017-2022 M/RTIP. Mr. Johnson seconded; motion passed unanimously.

#### **C. Letter of recommendation for Grape Line service renewal**

Mr. Fondahn distributed a handout displaying the Grape Line service locations and schedule. Some of the stops have been eliminated by the current contractor without public notice. He explained that the contract for this public transportation service would be up at the end of this calendar year, and WSDOT is working on drafting the RFP until mid-August. Mr. Fondahn would like the RFP to contain language stating that local entities be contacted in the event of service changes and that the Grape Line contractor participate in relevant MPO public transportation planning activities in the region.

**MOTION:** Mr. Givens moved to authorize MPO staff to prepare a letter to WSDOT to consider these additions to the upcoming Grape Line RFP. Mr. Crowder seconded; motion passed unanimously.

**VIII. Discussion Items:**

**1. Electric Vehicle charging stations**

Mr. Pomraning opened a conversation about charging stations in the region for electric vehicles, primarily for use by visitors. There was discussion about what is currently available from various entities. It was decided that the members would conduct research about increasing the number of charging stations, and that MPO staff would discuss this topic with the Technical Advisory Committee (TAC).

**2. Correspondence**

Two letters regarding RTPPO funding were provided for review. Ms. Weckmueller-Behringer shared that the RTPPO directors across WA State are taking the opportunity to request a funding increase, since WSDOT is working on the SFY 2019 budget.

A packet of information about the upcoming Highway 12 Limited Access Hearing was distributed for review. Ms. Weckmueller-Behringer stated that WSDOT will be leading the meeting scheduled for July 11 in Touchet.

Ms. Weckmueller-Behringer received a copy of a letter from the City of Milton-Freewater that was provided for review. Milton-Freewater requested that ODOT evaluate safe pedestrian crossing options across Highway 11 for students that will be attending the new elementary school.

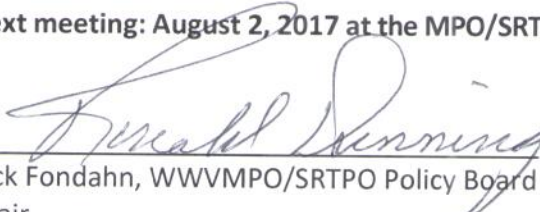
Two letters announcing awards for the WSDOT 2017 Pedestrian & Bicycle Safety Program were distributed for review. Ms. Weckmueller-Behringer stated that both the City of Walla Walla and Walla Walla County were awarded grants for one project each.

**3. Policy Board members update**

**IX. Adjourn**

Meeting was adjourned at 2:29 PM.

**Next meeting: August 2, 2017 at the MPO/SRTPO office**

*FEB*   
Dick Fondahn, WWVMPO/SRTPO Policy Board  
Chair

08/02/2017  
Date

  
Andrea Weckmueller-Behringer, WWVMPO/SRTPO  
Executive Director

8/2/17  
Date